



CITY OF LODI

COUNCIL COMMUNICATION

AGENDA TITLE: Adopt Resolution Rescinding Resolution 90-04, "Resolution of the Lodi City Council Adopting a Use Policy for the Carnegie Forum"

MEETING DATE: August 1, 2001

PREPARED BY: Public Works Director

RECOMMENDED ACTION: That the City Council adopt a resolution rescinding Resolution 90-04, "Resolution of the Lodi City Council Adopting a Use Policy for the Carnegie Forum".

BACKGROUND INFORMATION: Resolution 90-04 (copy attached) was passed shortly after the remodel of the Carnegie Forum and described use policies for the building. With subsequent remodeling of the basement, the resolution is now out of date and should be rescinded. In addition, use of Carnegie Forum was incorporated into the City's Administrative Policy Manual (see attached). Therefore, a new resolution is unnecessary.

FUNDING: Not applicable.

A handwritten signature in black ink, appearing to read "Richard C. Prima, Jr.".

Richard C. Prima, Jr.
Public Works Director

RCP/lm

Attachments

cc: Randy Hays, City Attorney

APPROVED: _____

A handwritten signature in black ink, appearing to read "H. Dixon Flynn".
H. Dixon Flynn -- City Manager

RESOLUTION NO. 90-04

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RESOLUTION OF THE LODI CITY COUNCIL ADOPTING A
USE POLICY FOR THE CARNEGIE FORUM

WHEREAS, the City of Lodi has recently completed construction of the Carnegie Forum at 305 West Pine Street, Lodi; and

WHEREAS, the City Council and Lodi's citizens are very proud of this beautiful civic structure and recognize the important role this building continues to have in our community; and

WHEREAS, it is important that a Use Policy for the Carnegie Forum be adopted to ensure consistency in the availability of this facility.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Lodi does hereby adopt the Use Policy for the Carnegie Forum set forth on Exhibit "A" attached hereto and thereby made a part hereof.

Dated: January 17, 1990

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I hereby certify that Resolution No. 90-04
as passed and adopted by the City Council
of the City of Lodi in a regular meeting
held January 17, 1990 by the following vote:

Ayes: Council Members - Hinchman, Olson, Pinkerton,
Reid and Snider (Mayor)

Noes: Council Members - None

Absent: Council Members - None


JENNIFER M. PERRIN
Deputy City Clerk

for ALICE M. REIMCHE
City Clerk

RES9004/TXTA.02J

SUBJECT: Use of Carnegie Forum Spaces

DATE ISSUED: November 16, 1989

SECTION: C

REFERENCE: Resolution No. 90-04

SECTION 1:

Policy for Use of Carnegie Forum Spaces

- A. The following are authorized uses of the various main floor spaces in the Carnegie Forum.
1. All meetings of the City Council.
 2. All meetings of City boards and commissions when such boards and commissions are staffed by a City liaison person.
 3. Meetings called by a City Councilmember(s) to discuss City business with constituents and others.
 4. Department and division head meetings and other City staff meetings.
 5. City employee training sessions.
 6. General meetings of City employees for the purpose of disseminating job-related information.
 7. City staff professional association meetings.
 8. Lodi City Employees' Association meetings.
 9. City-sponsored community awareness programs.
- B. The basement area is not available for use other than storage.
- C. The kitchen is not to be used for full food preparation (cooking).
- D. Light food products (sandwiches, etc.) may be served only in the Conference Room.
- E. All requests for use of Carnegie Forum spaces shall be made through the Secretary to the City Manager.
- F. Exceptions to this policy may be made only on the authority of the City Council.

CITY OF LODI
ADMINISTRATIVE POLICY AND PROCEDURE MANUAL

SUBJECT: : CARNEGIE FORUM - USE OF - *Policy*
DATE ISSUED: : May 1, 1995
SECTION: : C

SECTION 1:

PURPOSE

The purpose of this policy is to delineate the authorized uses of Carnegie Forum.

SECTION 2:

USES

The following are authorized uses of the spaces in the Carnegie Forum.

1. All meetings of the City Council.
2. All meetings of City boards and commissions when such boards and commissions are staffed by a City liaison person.
3. Meetings called by a City Councilmember(s) to discuss City business with constituents and others.
4. Department Head and other City staff meetings.
5. City employee training sessions.
6. General meetings of City employees for the purpose of disseminating job-related information.
7. Professional meetings hosted/conducted by City staff.
8. City-sponsored community awareness programs.

Exceptions to this policy may be made only on the authority of the City Council.

All requests for use of Carnegie Forum spaces shall be made through the Secretary to the City Manager.

RESOLUTION NO. 2001-187

A RESOLUTION OF THE LODI CITY COUNCIL
RESCINDING RESOLUTION NO. 90-04 RELATING TO
THE CARNEGIE FORUM USE POLICY

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WHEREAS, following the construction remodel of the Carnegie Forum located at 305 West Pine Street, Lodi, California, the City Council adopted Resolution No. 90-04 delineating a Use Policy for the building; and

WHEREAS, since that time, the Carnegie Forum Use Policy has been included in the City of Lodi Administrative Policy and Procedural Manual, making Resolution No. 90-04 unnecessary; and

WHEREAS, it is therefore staff's recommendation that Resolution No. 90-04 be rescinded.

NOW, THEREFORE, BE IT RESOLVED, that Resolution No. 90-04 is hereby rescinded, and the Use Policy for the Carnegie Forum shall be that as set out in the City of Lodi Administrative Policy and Procedural Manual, attached hereto marked Exhibit A.

Dated: August 1, 2001

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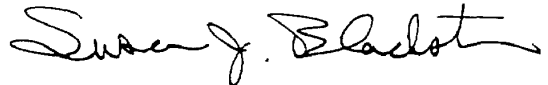
I hereby certify that Resolution No. 2001-187 was passed and adopted by the City Council of the City of Lodi in a regular meeting held August 1, 2001, by the following vote:

AYES: COUNCIL MEMBERS – Hitchcock, Howard, Land, Pennino and Mayor Nakanishi

NOES: COUNCIL MEMBERS – None

ABSENT: COUNCIL MEMBERS – None

ABSTAIN: COUNCIL MEMBERS – None



SUSAN J. BLACKSTON
City Clerk

CITY OF LODI
ADMINISTRATIVE POLICY AND PROCEDURE MANUAL

SUBJECT: : CARNEGIE FORUM - USE OF - *Policy*
DATE ISSUED: : May 1, 1995
SECTION: : C

SECTION 1: PURPOSE

The purpose of this policy is to delineate the authorized uses of Carnegie Forum.

SECTION 2: USES

The following are authorized uses of the spaces in the Carnegie Forum.

1. All meetings of the City Council.
2. All meetings of City boards and commissions when such boards and commissions are staffed by a City liaison person.
3. Meetings called by a City Councilmember(s) to discuss City business with constituents and others.
4. Department Head and other City staff meetings.
5. City employee training sessions.
6. General meetings of City employees for the purpose of disseminating job-related information.
7. Professional meetings hosted/conducted by City staff.
8. City-sponsored community awareness programs.

Exceptions to this policy may be made only on the authority of the City Council.

All requests for use of Carnegie Forum spaces shall be made through the Secretary to the City Manager.